

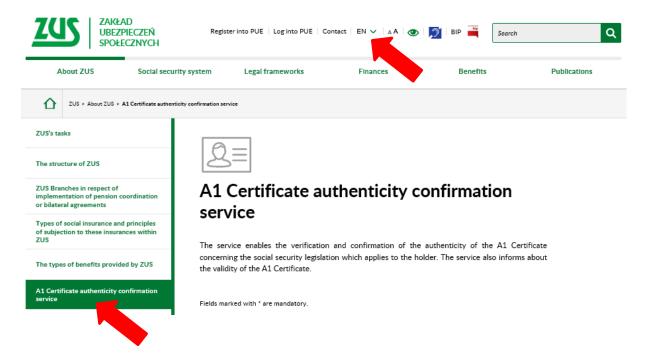


**POLAND** 

#### A1 Certificate Authenticity Confirmation Service (CASK) - manual

The purpose of this online service is to check the validity and truthfulness of the A1 portable document issued by ZUS PL. Verification is possible by entering the relevant data into the online tool. These data are included in the appropriate fields of the A1 document issued by ZUS PL.

Go to <a href="https://lang.zus.pl/en/">https://lang.zus.pl/en/</a>, select the "A1 certificate authentication service" from the list below.

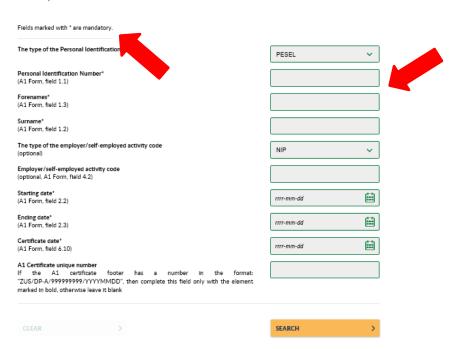


Clicking on this will open the service page.



### A1 Certificate authenticity confirmation service

The service enables the verification and confirmation of the authenticity of the A1 Certificate concerning the social security legislation which applies to the holder. The service also informs about the validity of the A1 Certificate.



In order to search for PD A1 in the ZUS database, it is necessary to fill in the following fields with the data from the A1 you want to check (like from the printout of A1 document issued by ZUS PL, which you have in your hand).

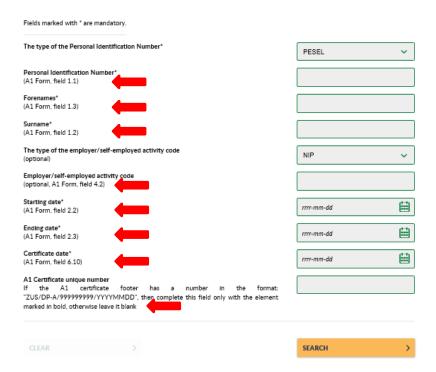
Fields marked with asterisk (\*) are mandatory.

Hints as to the location of data in the PD A1 are provided under the description of the respective field.



## A1 Certificate authenticity confirmation service

The service enables the verification and confirmation of the authenticity of the A1 Certificate concerning the social security legislation which applies to the holder. The service also informs about the validity of the A1 Certificate.



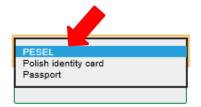
The drop-down list "The type of the Personal Identification Number\*" allows to select 1 out of 3 options:

- PESEL
- Polish identity card
- Passport

(A1 Form, field 1.1)

The type of the Personal Identification Number\*

Personal Identification Number\*



Fields "Personal Identification Number\*", "Forenames\*" and "Surname\*" shall be completed with the data from fields 1.1, 1.3 and 1.2 of the A1 document respectively.

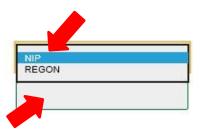


The drop-down list "The type of the employer/self-employed activity code" allows to select 1 of 2 options:

- NIP
- REGON

The type of the employer/self-employed activity code (optional)

Employer/self-employed activity code (optional, A1 Form, field 4.2)



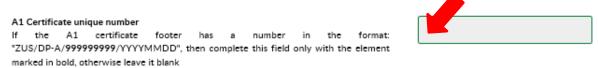
After selecting the type of the code, the field "Employer/self-employed activity code" should be completed with the data from field 4.2 of A1 document.

Fields "Starting date\*", "Ending date\*" and "Certificate date\*" should be completed with the data from fields 2.2, 2.3 and 6.10 of A1 document respectively.



Dates should be completed in the format YEAR - MONTH - DAY or selected from the calendar.

The A1 certificate unique number can be entered in the last field, although this field is optional. Regardless of whether this field is completed or not, the service will search for A1 by the remaining data.



Once you have entered all the data, press the "Search" button.



After clicking the "Search" button, the system will search the ZUS database and will display one of the 3 return messages:

1. The A1 certificate exists in the Social Insurance Institution's records and is valid.



## A1 Certificate authenticity confirmation service



2. The A1 certificate exists in the Social Insurance Institution's records, but it has been revoked.



# A1 Certificate authenticity confirmation service



The A1 certificate exists in the Social Insurance Institution's records, but it has been revoked

3. No A1 certificate in the records of the Social Insurance Institution.



# A1 Certificate authenticity confirmation service



No A1 certificate in the records of the Social Insurance Institution.

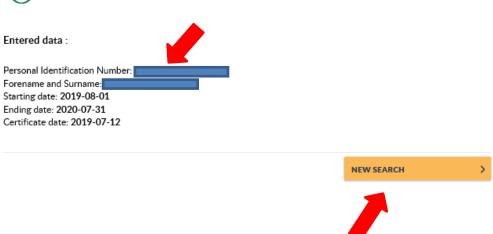
Under the return message, regardless of its type, the data set that was entered to search for the A1 document will be displayed.



# A1 Certificate authenticity confirmation service



The A1 certificate exists in the Social Insurance Institution's records and is valid.



If You want to search for another A1 document or correct the data that have been entered in the service, click the "New search" button. You will then return to the main service screen.

Prepared by

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